**Project Team Charter**

**Mission and Objectives**

This team will provide a better ordering system for Yaba that allows all customers to access their restaurant information and menu items in one place no matter which location they’re looking for. We seek to give the owner of Yaba ease of access to customer information and orders, and to help improve his revenue in the future.

**Scope**

The team will be focusing on the existing website and adding to it to improve the functionality. All our goals and objectives are within the scope. Completion of the website is expected by April 28, 2022.

**Members**

Alexander Waller – Database Coordinator/Programming Coordinator

Liam Alexander – Co-Product Owner

Sabrina Knott – Business Analyst

Karrington Evans – Systems Analyst

**Communication Guidelines**

The team will keep constant communication through text messages or in person before or/and after class. We will meet at least 3 times per week via Cisco WebEx or in person at the library to discuss, split up, and complete assignment(s) due. If a team member cannot attend a meeting or class time, they will contact the other group members to let them know they will be absent and to stay informed on what the other group members discussed during the meeting/class time.